

ADVANCE PROPERTY MANAGEMENT

36 Commerce Street

P.O. Box 679

Glastonbury, CT 06033

Phone: (860) 657-8981, Fax: (860) 657-8970

To expedite your resale package, remember to:

Complete the entire form and submit the resale fee of \$125 in a check made payable to "APM". If you require expedited service, there will be an additional \$10 fee plus \$7 for mailing.

Return this form and your payment by fax to the number above or to Erika Anderson (erika@advanceco.net) You will receive an updated statement of account at the time of closing for an additional \$25 fee.

Resale Certificate Information Form

Unit # _____ Association Name _____

Owner's Name(s) _____

Buyer's Name(s) _____

Sales Price _____ Expected Closing Date _____

Seller's Attorney _____ Phone # _____

Will buyer occupy the unit? yes _____ no _____ If no, please provide mailing address.

Person requesting Resale Certificate _____

Phone # _____ Date certificate needed by _____

Will the certificate be picked up? yes _____ no _____

If no, please provide name and address of where to send the certificate:

_____ Mailed: _____

To be completed by Advance Property Management

Fee Received

Date _____ Amount _____ Check # _____ Picked

up by:

Signature Date

Print Name